

RANDWICK ARCHERY CLUB

COMMITTEE MEETING MINUTES

Saturday 25 January 2025, 10am – at range

Present: Michele McGaughran (President), Matt Waight (Vice President), Emma Collins (Treasurer), Anna Soo, Scott Beech-Taylor, Amy Lewis (Field Captain), Hamish Watt, Alex Collett, Lesley Wall, Geoff Taylor

Apologies: Leonie Hunter-Smith (Secretary), Neville Clark, Robbie Anderson

Absent:

Minutes taken by: Michele McGaughran

Start Time: 9.59 am

<p>1. Confirmation of previous minutes</p> <p>a. Committee meeting dated 21 December 2024</p> <p>Matt moved that the minutes are a true and correct record of the meeting. Seconded by Lesley. All in favour. No objections.</p>	
<p>2. Quorum was noted as achieved for the meeting.</p>	
<p>3. Treasurer's report <i>(prepared by EC)</i></p>	<ul style="list-style-type: none">• Currently there is approximately \$XXX in the main account. Total \$XXX in total.• Good tournament income, not many outgoings. <p>Amy moved the treasurers report. Seconded by Hamish.</p> <p>All in favour. No objections.</p>
<p>4. Memberships report (AJL)</p>	<ul style="list-style-type: none">• Currently there are 161 members. We've had 8 new members this month. 5-9 current club members to renew this month. Interestingly, 51 members are under 21, and 38 are 50 or over. <p>Report was moved by Lesley, Seconded by Matt.</p> <p>All in favour. No objections.</p>
<p>5. Field Captain's report (AJL)</p>	<ul style="list-style-type: none">• 720 shoots held 16 Dec and 20 Jan. Went well. <p>Upcoming tournaments:</p> <ul style="list-style-type: none">- WAA Target Champs (on OSA) - 8th & 9th February- Archery NZ North Island Youth Championships (awaiting registration) - 1st & 2nd March. <p>23 signed up so far to each competition.</p> <p>Report moved by Emma. Seconded by Anna.</p> <p>All in favour. No objections.</p>
<p>6. Coaching report (MM)</p>	<ul style="list-style-type: none">• Three beginners' courses running with Amy's due to finish 30 Jan, Matt & Michele's course due to finish 2 Feb, Eddie's course starting due to start as noted in Field Captain report.• Coache's course being held 2 Feb at Mana with 5 RAC members attending.

	<ul style="list-style-type: none"> Youth archers starting to challenge themselves shooting longer distances. <p>Report moved by Alex. Seconded by Hamish. All in favour. No objections.</p>
<p>7. Youth report (AC & HW)</p>	<p>Archers are being encouraged to push themselves further. Alex has done FB posts re competitions. To consider what barriers are there to more youth archers joining competitions. Is cost a factor??</p> <p>To consider a workshop on competitions or include as part of intermediate coaching course.</p> <p>MM suggested that the 1 pm shoots that Matt and Robbie are looking at could be run as dummy competitions to introduce people to shooting under competition conditions.</p> <p>Report moved by Scott. Seconded by Emma. All in favour. No objections.</p>
<p>8. Progress on action items from previous meetings</p>	<ol style="list-style-type: none"> Police Vetting – Vetting has been completed on all individuals who have applied recently. Matt to inform last two of results. Club gear: Previous committee approved loaning out gear for specific competitions only. Under 16 year olds to be signed for by parent. Must have been a member of the club for six months before gear can be lent out. Hiring agreement to indicate liable for the cost of damaged gear. Before and after check by the committee member who signs it out. Time frame of loan to be specified. Amy to design agreement and log book and send to committee to review prior to Emma printing and binding. Still in progress. Intermediate coaching - Robbie and Neville to follow up with Intermediate coaching plan. Website – to remove old events that are appearing on the banner. LW to action with AL providing guidance on how. Calendars on RAC website – Update from Amy. Calendars serve two separate purposes for RAC and WAA events, so best left as is. Membership fees: <i>From Jan meeting:</i> EC raised that at the AGM held in 2024 it was mentioned that the President, Secretary, and Treasurers membership fee was waived. Confirmation from RA and GT that this is correct and was included in earlier version of constitution. <i>Robbie proposed motion that</i> – Club fees be waived for President, Secretary and Treasurer as per previous situation and that this be reviewed when bylaws are updated. MM and EC abstained from voting due to conflict of interest. Passed unanimously by remainder of the committee. Noted that when this is reviewed to committee to consider adding in Field Captain role. <i>Dec meeting:</i> MM noted that she had subsequently been brought to her attention that the presidents fees were not waived. This can be added to bylaw review as above.

	<p>7. Life range flag – Committee agreed it was appropriate to use a live range flag at the gate. One is stored in container three. Neville to look into setting this up. Still to action.</p> <p>8. Sign for gate: AS presented quote for the front gate sign at \$535.90. Committee unanimously approved expenditure.</p> <p>9. Change of membership status/ coaching credit – Geoff Taylor (Life member) requested that his membership be changed from non-shooting to a shooting member. Geoff asked if his coaching credit to be transferred to Scott TB’s account. AJL to contact Kelly Atkinson at ANZ to change status and will move credit to Scott.</p>	
<p>9. General Business</p>	<p>1. Seating at short range – AL described the concept as being tiered “stadium like” seating on the bank under the trees.</p> <p>Prior to meeting, RA raised concerns that seating at short range may increase general safety risk. Discussed and as seating is to go up back, it may actually improve safety. Unanimous vote that approved in principle, pending costs being provided by NC.</p> <p>2. Wrapping DOS box – AL queried if we could get a quote from AS to wrap the DOS box in some RAC signage. NC to provide dimensions for AS to get indicative quote.</p> <p>3. Install 2nd picnic table – The club has all materials required to install a 2nd picnic table behind the current one (i.e. further away from the shooting line), against the fence line. Unanimous vote in favour of installing 2nd picnic table.</p> <p>MM suggested is it feasible to look at shade clothes/sails that can be stored in the containers and brought out and hooked up to posts as required, versus leaving out all the time. Unanimous vote that approved in principle, pending costs being provided by NC.</p> <p>4. Gazebos – AL proposed the purchase of three to four gazebos to cover the length of the shooting line. MM noted that we need to be more aware of their use in the wind to avoid more getting damage. Unanimous vote that approved in principle, pending costs being provided by AL.</p> <p>5. Signs for range – NC has suggested a “last out Shut the Gate” sign. Cost circa \$55. MM to arrange purchase. Unanimous vote in favour.</p> <p>Discussed a Dog on leash sign as we have had further incidents of a loose dog running onto range while shooting in progress. Suggest rather than a separate sign add to the new front gate sign. AS to review design. No change to cost of the new sign.</p> <p>6. WAA membership – a new club member has asked why they have to join WAA even though they do not intend to shoot any WAA competitions. AL advised that it is in the constitution and</p>	<p>Initials</p> <p>NC</p> <p>NC</p> <p>NC/AS</p> <p>NC</p> <p>AL</p> <p>MM</p> <p>AS</p>

	<p>T&C's that members agree to when they join the club. Cost of WAA is \$20 which may be discounted if they join around December.</p> <p>7. Tournament Committee – MM suggested that we have a tournament committee (TOC) operating for major competitions that are being run at RAC.</p> <p>The intent of TOC is to improve transparency for the whole committee around process and what needs to happen to reduce the risk should anything happen to the field captain leading up to or on the day of the shoot and to share the workload.</p> <p>AL noted that ok with this, though wants TOC to follow direction particularly in setting up on the day to ensure we are adhering to ANZ/WA rules.</p> <p>AL provided budget for WAA target champs and Youth Champs and went through costings. MM noted great information to have.</p> <p>MM offered to organise lunch for officials on 8/9 Feb. AL suggested a small fridge for the container so we could store judge's lunches etc. AL to investigate pricing.</p> <p>EC and AS have offered to be part of TOC for upcoming competitions.</p> <p>8. Cost of competitions – Alex queried if there were a way to reduce costs for competitions such as 20s to encourage more to join, particularly youth archers.</p> <p>AL noted fixed costs and break even point. MM suggested could we do a rebate to RAC youth archers to encourage their participation. No conclusion reached. Committee to think on and bring any suggestions back to the meeting.</p> <p>9. Beginner's Course certificates – MM has found out who previous supplier was yesterday. \$175 plus GST for 500 certificates. To move to a thinner grade paper so that we could print names on the certificates, this would have taken investigation by use to see what grade paper we wanted which could potentially vary between individual printers. Given variability and time frame stuck with previous paper.</p> <p>Unanimous vote in favour. MM to order. Should be ready circa Weds 29 Jan.</p> <p>10. New Years Shoot – Discussion held, jobs allocated, and last-minute purchases i.e. paper plates noted.</p> <p>11. Hutton Memorial Shoot – to be held Waitangi Day 6 Feb. Cost is \$5 each. Club to cover cost as in previous years. Unanimous vote in favour.</p> <p>12. Fundraising BBQ shoot – AL asked if RAC youth archers could hold fundraising BBQ at WAA target champs to fund the</p>	<p>MM AL</p> <p>All</p> <p>MM</p> <p>AL</p>
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	<p>purchase of youth badges. RAC to pay initial costs, and be reimbursed and any profit made available for badges. To be run by youth archers and parents. Unanimous vote in favour.</p> <p>13. Beginner's course costs – MM raised do we need to review course costs, given price increases to all the gear etc over the last few years. Noted that we are on the lower cost end of the range after looking at what other clubs charge. Committee happy to leave costs as is, given good financial position of the club.</p> <p>14. Private Lesson – AL has been approached to run private lesson for four people. AL to do this as an individual coaching session and set her fee, participants to be made aware that this is between AL and them, not RAC. \$10 per person to be paid to club to cover use of club gear and range. To be held outside of range opening hours if possible. Refer discussion in previous minutes.</p> <p>15. Grants to replace indoor targets – AL noted that there are some suitable grants coming up. AL to obtain quotes from two sources and then to work with EC and AC to put together information to apply for grants.</p> <p>16. Indoor season – AL to prebook Northland Community Hall for indoor season.</p>	<p>AC/AL/EC</p> <p>AJL</p>
9. Meeting closure	11.06 am	
10.Next Meeting	<p>Thursday 20 February 7.00 pm via VC.</p> <p>Apologies for Feb and Mar committee meetings received from Robbie.</p>	